

## INFORMATION ON TECHNOLOGY

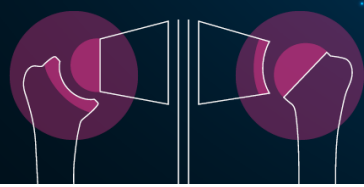
For the **1<sup>st</sup> ISAC Congress**, media reception is managed by **EXG MEDIA OHG**.

As a participant at this congress, you are asked to bring your presentation on **an USB stick** and upload the presentation **on site in the media reception area**, but at the latest **2 hours before your planned presentation**. If your presentation takes place early in the morning, you will need to upload the day before.

**Presentations attached to emails cannot be accepted.**

### Guidelines for preparing presentation and video

- Please note that only **Microsoft PowerPoint presentations (.pptx)** can be submitted in landscape format. The **format** should be **16:9**. (4:3 presentations are shown with black bars on the sides.)
- If your presentation includes **videos**, please **embed** them into the PowerPoint presentation.
- Videos can only be uploaded as **mp4**.
- If your talk is **a pure video presentation without PPTX**, the conflict of interest slide must be shown **as a JPG in the video**.
- Please note: Links in your presentation to **external websites** or the use of add-ins are **not** possible.
- To avoid problems with displaying fonts, it is recommended to use the **standardized Windows 11 or Office 365 fonts**.
- Please note: The **speaker view** including notes from PowerPoint **cannot** be used.
- **Timed slide changes** are automatically **deactivated**, if you would like to keep them, please contact the on-site media reception staff or the help desk.
- Information for Mac users: If you want to insert content from a PDF, we recommend that you insert it as an image to avoid incorrect displays in Windows PowerPoint.
- When designing the content of your presentation, please take into account relevant **personal rights and copyrights**; responsibility and liability lie exclusively with you.



# XVI. 1<sup>ST</sup> BOGENHAUSEN INTERNATIONAL SHOULDER SHOULDER ARTHROPLASTY SYMPOSIUM CONFERENCE (ISAC)

11 – 13 December 2025  
Holiday Inn Munich City Centre  
[www.shoulderconference.org](http://www.shoulderconference.org)

- According to the requirements of the State Medical Association, it is necessary to show **a slide explaining potential conflicts of interest at the beginning** of your presentation. You can find a template for [download on the website](#).
- Please use the upload option in advance, as there may be bottlenecks in the media reception area before the meetings with numerous presentations. You can view and edit your presentation in the media reception area up to three hours before your talk.
- Please note the use of personal laptops is **NOT** supported. You must use the

## Opening hours of the media reception on site

Thursday, December 11th, 2025 - 10:00 a.m. - 6:00 p.m

Friday, December 12, 2025 - 7:30 a.m. – 5:30 p.m

Saturday, December 13, 2025 – 7:30 a.m. – 2:30 p.m

**Technical support is available on site.**

**Good luck with your presentation!**